

ENTREENGAGE!

ULTIMATE BUSINESS PLANNER

BUSINESS NAME:

CLICK HERE
FOR MORE
WORKSHEETS
& RESOURCES



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ADVERTISING TRACKER

[illegible]

ANNUAL OVERVIEW

YEAR: _____

JANUARY

FEBRUARY

MARCH

APRIL

MAY

JULY

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER



BILL TRACKER

YEAR:

[illegible]

B U S I N E S S G O A L S

3 M O N T H P L A N

6 M O N T H P L A N

9 M O N T H P L A N

1 2 M O N T H P L A N



BUSINESS OVERVIEW

BUSINESS DETAILS

NAME :

EMAIL :






PHONE :

ADDRESS :

WEBSITE :

ABOUT

SOCIAL MEDIA HANDLES

COMPETITION

--

BUSINESS DETAILS

GENDER :

CHILDREN: YES / NO

INCOME :

LOCATION :

MARITAL STATUS :

INTERESTS :

AGE RANGE :



C A M P A I G N T R A C K E R

[illegible]

CONTACT LIST

NAME	
PHONE	
EMAIL	
ADDRESS	

NAME	
PHONE	
EMAIL	
ADDRESS	

NAME	
PHONE	
EMAIL	
ADDRESS	

NAME	
PHONE	
EMAIL	
ADDRESS	

NAME	
PHONE	
EMAIL	
ADDRESS	

NAME	
PHONE	
EMAIL	
ADDRESS	



COST & PROFIT TRACKER

MONTH:

[illegible]

COUPONS TRACKER

[illegible]

DAILY PLANNER



TOP 5 PRIORITIES



DAILY FOCUS

TO DO LIST



NOTES

A large rectangular area for taking notes, with a light gray border.

DAILY PLANNER



TOP 5 PRIORITIES

DAILY FOCUS

6 AM

8 AM

10 AM

12 PM

2 PM

3 PM

4 PM

5 PM

6 PM

7 PM

8 PM

9 PM

10 PM

TO DO LIST

NOTES



[illegible]

H A S H T A G R E S E A R C H

HASHTAG :
SUBJECT :

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HASHTAG :
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IMPROVEMENT PLANNER

ACTION

RESULTS

ACTION

RESULTS

ACTION

RESULTS



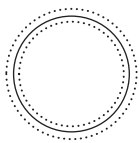
INCOME TRACKER

MONTH:

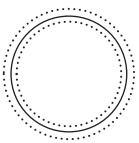
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[illegible]

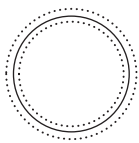
INVOICE FORM



PAID



SHIPPED



CANCELLED

BUSINESS DETAILS

ORDER #:

DATE:

NAME:

PHONE NUMBER:

EMAIL:

ADDRESS:

TRACKING #

SHIPPING DATE:

ARRIVAL DATE:

ITEM #	DESCRIPTION	QTY	PRICE	DISCOUNT	EXTENDED PRICE



LONG TERM BUSINESS GOALS

1 YEAR GOALS

ACTION

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

2 YEARS GOALS

ACTION

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

3 YEARS GOALS

ACTION

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

4 YEARS GOALS

ACTION

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____



MONTHLY BILL TRACKER

MONTH:

[illegible]

MONTHLY BUDGET

J	F	M	A	M	J	J	A	S	O	N	D
---	---	---	---	---	---	---	---	---	---	---	---

INCOME	OTHER INCOME	TOTAL INCOME

FIXED EXPENSES	BUDGETED	ACTUAL

VARIABLE EXPENSES	BUDGETED	ACTUAL

DEBT/SAVINGS	BUDGETED	ACTUAL

	BUDGETED	ACTUAL
TOTAL INCOME		
FIXED EXPENSES		
VARIABLE EXPENSES		
DEBT/SAVINGS		
TOTAL LEFTOVER		



MONTHLY CALENDAR

MONTH: _____

MON

TUE

WED

THU

FRI

SAT

SUN



MONTHLY CALENDAR

MONTH:

[illegible]

MONTHLY PLANNER

MONTH:

[illegible]

NOTES



MONTHLY PLANNER

MONTH:

[illegible]

NOTES



NEW PRODUCT LIST

CATEGORY

- ☐
- ☐
- ☐
- ☐
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CATEGORY

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CATEGORY

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- ☐








CATEGORY

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- ☐
- ☐
- ☐
- ☐



NEW PRODUCT PLANNER

NAME	
TYPE	
PRICE	
DURATION	
GO LIVE	

TOP KEYWORDS	
	
	
	
	
	
	
	

[illegible][illegible]

ORDER FROM

CUSTOMER DETAILS

NAME : ADDRESS :
PHONE :
EMAIL :

ORDER DETAILS

ITEM NO	DESCRIPTION	QTY	PRICE

CUSTOMER DETAILS

SUBTOTAL: SHIPPING FEE:
DISCOUNT: TOTAL AMOUNT:
TAX: SHIPPING METHOD:
TRACKING: DATE SHIPPED:



ORDERS TRACKER

MONTH:

[illegible]

PASSWORD TRACKER

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:

WEBSITE

USERNAME:

PASSWORD:

EMAIL USED:

NOTES:



POST TRACKER

MONTH:

[illegible]

PRICING STRATEGY

MONTH:

[illegible]

PRODUCT INVENTORY

MONTH:

[illegible]

PRODUCT PLANNER

PRODUCT NAME

BUDGET

TOTAL EXPENSES

PROFIT

SUPPLIES NEEDED

CHECKLIST

DESCRIPTION

NOTES



PROFIT AND LOSS TRACKER

MONTH:

[illegible]

PROFIT TRACKER

[illegible]

PURCHASE TRACKER

[illegible]

RETURN TRACKER

ORDER #	
---------	--

DATE:	TRACKING #
CUSTOMER:	RECEIVED/REFUNDED
REASON FOR RETURN:	

ORDER #	
---------	--

DATE:	TRACKING #
CUSTOMER:	RECEIVED/REFUNDED
REASON FOR RETURN:	

ORDER #	
---------	--

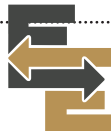
DATE:	TRACKING #
CUSTOMER:	RECEIVED/REFUNDED
REASON FOR RETURN:	

ORDER #	
---------	--

DATE:	TRACKING #
CUSTOMER:	RECEIVED/REFUNDED
REASON FOR RETURN:	

ORDER #	
---------	--

DATE:	TRACKING #
CUSTOMER:	RECEIVED/REFUNDED
REASON FOR RETURN:	



SEASONAL IDEAS

JANUARY	FEBRUARY	MARCH
APRIL	MAY	JUNE
JULY	AUGUST	SEPTEMBER
OCTOBER	NOVEMBER	DECEMBER



[illegible]

SOCIAL MEDIA FOLLOWERS



JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						



S O C I A L M E D I A P L A N N E R

WEEK:

PLATFORM

POST

KEYWORDS

TIME

monday

tuesday

wednesday

thursday

friday

saturday

sunday



SOCIAL MEDIA PLANNER

WEEK:

	PLATFORM	POST	KEYWORDS	TIME
sunday				
monday				
tuesday				
wednesday				
thursday				
friday				
saturday				



SOCIAL MEDIA POST PLANNER

DATE:



account:

publish date:

post title:

LINKS

CAPTION / DESCRIPTION

MENTIONS

HASHTAGS / KEYWORDS

NOTES



S O C I A L M E D I A P O S T S

[illegible]

[illegible]

TASKS TO COMPLETE

--

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TAX DEDUCTIONS

YEAR:

[illegible]

TO DO LIST

DATE:

MUST DO

SHOULD DO

COULD DO

IF HAVE TIME



WEEKLY PLANNER

WEEK:

GOALS

PRIORITIES

TO DO LIST

M

T

W

T

F

S

S

APPOINTMENT



WEEKLY PLANNER

WEEK:

GOALS

PRIORITIES

S	
M	
T	
W	
T	
F	
S	

TO DO LIST

APPOINTMENT



THANK YOU



CLICK HERE
FOR MORE
WORKSHEETS
& RESOURCES

